



**CITY OF ARLINGTON  
LEOFF 1 DISABILITY BOARD  
MEETING MINUTES**

**Wednesday, October 20, 2021 at 9:00 AM  
Butner Board Room, 110 E. 3<sup>rd</sup> St. and via Zoom**

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**Board Members Present:** Don Vanney, Michael Ganz, Michele Blythe (via Zoom). Dan Jacoby attended in person. Rick Thomas was excused.

**Staff present:** Board Secretary James Trefry.

Chair Ganz called the meeting to order at 9:13 A.M.

**Visitors**

None.

**NEW BUSINESS**

1. The October 19, 2021 redline edits to the proposed draft City of Arlington LEOFF 1 Disability Board Rules from September 15, 2021 were presented by Board Secretary Trefry. It was discussed and determined that they would be noted up for further review and approval at the November 17, 2021 meeting.

Board Secretary Trefry indicated that Snohomish County LEOFF 1 Disability Board Member Ken Crowder would be able to attend the meeting in November and go over the County LEOFF 1 Disability Board policies and processes.

2. Current claims were reviewed and approved in closed session.
3. Board Secretary Trefry discussed open public meetings act and public records training that is required for all Board Members. Chair Ganz also expressed a desire to get HIPAA training.

**Continued Business**

**Adjourn**

There being no other business to be conducted, the meeting was adjourned at 9:45 A.M.

Next meeting will be scheduled for Wednesday November 17, 2021.

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INSERT NAME  
LEOFF 1 Disability Board Chair

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James Trefry  
Board Secretary